

UNIVERSITY OF JAMMU

NOTIFICATION NO. 2 OF 2012
DATED:

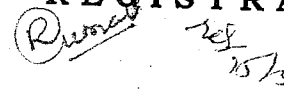
Subject: UNIVERSITY REGULATIONS

In continuation to the Notification No. 1 of 2012 dated 01.03.2012. It is hereby notified for the information of all concerned that the 71st **University Council** at its meeting held on **09th September, 2011** at Raj Bhavan, Srinagar, approved the following:-

- I. **Adoption of Rules and Regulations of Advisory Council and Governing Body of General Zorawar Singh Auditorium Complex, University of Jammu** as given in **Annexure-1** shall be incorporated as a new Chapter in University Calendar, 2010, (Vol-I) **as approved by the University Council vide Resolution No. 71.14 dated 09.09.2011.**

No: Coord/Reg-12/ 516-618
Baba Saheb Ambedkar Road,
Jammu (Tawi) - 180 006.
Dated: 19-03-2012


(Prof. Naresh Padha)
REGISTRAR


R. Padha
16/3/12

Copy to:

1. The Principal Secretary to His Excellency the Governor (Chancellor), J&K State, Raj Bhavan, Jammu.
2. The Private Secretary/Additional Secretary to His Excellency the Governor (Chancellor), J&K State, Raj Bhavan, Jammu.
3. The Principal Secretary to the Hon'ble Chief Minister (Pro-Chancellor) Jammu & Kashmir Govt., Chief Minister's Secretariat, Jammu.
4. The Private Secretary to the Hon'ble Education Minister, Higher Education Deptt., J&K Govt., Civil Secretariat, Jammu.
5. Commissioner/ Secretary, Finance (Financial Advisor to Universities), Civil Secretariat, Jammu.

6. Commissioner/Secretary to Govt. Higher Education Department, J&K Govt., Civil Secretariat, Jammu.
7. All members of the University Council/Syndicate, University of Jammu.
8. Spl Secretary to Vice-Chancellor, University of Jammu.
9. PPS to Vice-Chancellor, University of Kashmir.
10. P.S. to Dean Academic Affairs, University of Jammu.
11. Deans of the Faculties of the University of Jammu.
12. Dean Students Welfare, University of Jammu.
13. Dean Research Studies, University of Jammu.
14. Sr. P.A. to Registrar/Controller of Examinations, University of Jammu/Kashmir.
15. Chief Coordinator, All Campuses of the University.
16. Coordinator, All Campuses of the University.
17. All Rectors of Campuses.
18. Sr. P.A. Director, Colleges Development Council/Department of Life Long Learning/Directorate of Distance Education/ Dept. of Physical Education & Sports/Computer Centre/ DIQA.
19. Sr. P.A to Joint Registrar (CDC)/Finance/Examinations.
20. Principals of all affiliated Colleges of the University.
21. I/c Librarian, Dhanvantri Library, University of Jammu.
22. All Branch Officers of the Registry.

**GENERAL ZORAWAR SINGH AUDITORIUM COMPLEX,
UNIVERSITY OF JAMMU**

1. The name of the General Zorawar Singh Auditorium Complex, University of Jammu hereafter called GZSAC.
2. The objectives are:-
 - i) to maintain and preserve the ambience of General Zorawar Singh Auditorium Complex.
 - ii) to make the Auditorium Complex as the vibrant hub of the academic, cultural and social activities.
 - iii) to organize Educational Conferences, Seminars and Workshops of National and International importance.
 - iv) to make the Auditorium Complex self dependant by generating revenue in the form of rent charged from the users as per the defined rules and regulations of GZSAC.
 - v) to market the various facilities in the Complex such as the Main Hall having the capacity to accommodate 980 persons, the Balcony having the capacity to accommodate 380 persons, Exhibition Halls, Children Art Studio, VVIP lounge and Brain Storming Rooms.
 - vi) to work for the safety and the security of the Complex.
 - vii) to keep the housekeeping of the Auditorium Complex in order.
3. i) The GZSAC shall maintain a fund to which shall be credited:-
 - (a) all moneys provided by the Central/State Govt;
 - (b) all fees and other charges received by the GZSAC;

①

- (c) all moneys received by the GZSAC by way of grants, gifts, donations, benefactions, bequests or transfers and;
 - (d) Rental/license fee;
 - (e) Surplus from participation of private-public projects and other schemes;
 - (f) Consultancy charges;
 - (g) all moneys received by the GZSAC in any other manner or from any other sources;
- ii) to deposit all moneys credited to Fund in such banks or to invest them in such manner as the University of Jammu decide;
4. Immovable property of the GZSAC shall be disposed of as per the University of Jammu norms.
5. The University of Jammu may appoint one or more persons to review the work and progress of the GZSAC and to hold enquiries into the affairs thereof and to report thereon, in such manner as the University may take such action and issue such directions, as it may consider necessary in respect of any of the matters dealt with in the report and the GZSAC, as the case may be bound to comply with such directions.
6. The University of Jammu may issue such instructions to the GZSAC as it may consider necessary from time to time for the furtherance of the objectives of the GZSAC and for ensuring proper functioning and control of the GZSAC shall comply with such instructions.
7. The income and property of the GZSAC, however derived, shall become a part of the Local Fund of GZSAC and shall be operated through Local Fund Purchase Committee. After becoming self reliant, the surplus funds will be transferred to the University.

**GENERAL ZORAWAR SINGH AUDITORIUM COMPLEX,
UNIVERSITY OF JAMMU, JAMMU**

RULES & REGULATIONS OF THE ADVISORY COUNCIL

Definition

1. In these Rules
- a) General Zorawar Singh Auditorium Complex hereafter called as GZSAC, University of Jammu;

- b) 'State Government' means the Government of Jammu & Kashmir;
- c) 'Chairman' means except where the context otherwise requires the Chairman of the Governing Body as well as Chairman of the Advisory Council.

Membership

2. i) The GZSAC for the time being shall consist of the following members for its Advisory Council:-

1.	Vice-Chancellor, University of Jammu.	Chairman
2.	Commissioner/Secretary to Govt. Finance Dept. (Financial Advisor to Universities), Govt. of Jammu & Kashmir.	Member
3.	Divisional Commissioner, Jammu.	Member
4.	Inspector General of Police, Jammu.	Member
5.	Dean Academic Affairs, University of Jammu..	Member
6.	Dean Research Studies, University of Jammu.	Member
7.	Registrar, University of Jammu.	Member
8.	Dean of Faculty by rotation.	Member
9.	Dean Faculty of Music & Fine Arts.	Member
10.	A member of the University Council nominated by the Vice-Chancellor.	Member
11.	A member of the University Syndicate nominated by the Vice-Chancellor.	
12.	Secretary, Academy of Art, Culture and Languages, Govt. of J&K.	Member
13.	One Principal of affiliated college by rotation, nominated by the Vice-Chancellor.	Member
14.	Joint Registrar (Finance)	Member
15.	Administrator, GZSAC.	Member-Secretary

- ii) The University of Jammu may at any time nominate any other person as a member of the *Society*.

3. The GZSAC shall keep a roll of members and every member of the Advisory Council shall sign the roll and state therein his name, designation occupation and address. No person shall be deemed to be a member or be entitled to exercise any of the rights and privileges of a member unless he has signed the roll as aforesaid.

4. If a member of the Advisory Council shall change his address, he shall notify his new address to the Administrator, but if he fails to notify his new address () in the roll of members shall be deemed to be his address.
5. Should any member of the Advisory Council other than the Chairman, the member from the State Government/Administrator be prevented from attending a meeting of the Advisory Council, he shall be at liberty to appoint and authorize a representative to take his place at that meeting of the Advisory Council and such representative shall have all rights and privileges of a member of the Advisory Council including the right to vote for that meeting.

Tenure of Members

6. i) When a person becomes member of the Advisory Council by reason of the office he holds, his membership shall terminate when he ceases to hold that office.
- ii) A member of the Advisory Council nominated by the University of Jammu shall continue to be a member during the pleasure of the University of Jammu as the case may be.

Cessation of Membership

7. A member of the Advisory Council shall cease to be a member of the Advisory Council if he resigns, becomes unsound mind, be adjudged or adjudicated an insolvent or be convicted of a criminal offence involving moral turpitude, or if he is removed from the membership of the Advisory Council, or if he (other than the Administrator) accepts a full time appointment in the GZSAC, or does not attend three consecutive meetings of the Advisory Council without obtaining leave of absence from the Chairman.

Resignations

8. A member may resign office by a letter addressed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.
9. The Advisory Council shall function, notwithstanding any vacancy therein and notwithstanding any defect in the appointment or nomination of any of its members; and no act or proceeding of the Advisory Council shall be invalid merely by reason of the existence of

4

any vacancy therein or of any defect in the appointment or nomination of any of its members.

Meetings of the Advisory Council

10. i) The Advisory Council shall meet whenever the Chairman thinks fit or keeping in view the emergent situation regarding the functioning of GZSAC. The Chairman shall call a meeting of the Advisory Council once or twice a year.
- ii) For every meeting of the Advisory Council fifteen days' notice shall be given provided that the Chairman may, for reasons to be recorded, call a special meeting on such short notice as he may deem fit. The accidental omission to give notice to or the non-receipt of notice of any meeting by one or more members shall not invalidate the proceedings at that meeting.
- iii) In case of difference of opinion amongst the members the opinion of the majority shall prevail in the Advisory Council meeting.
- iv) Every meeting of the Advisory Council shall be presided over by the Chairman and, in his absence, the Advisory Council meeting will be chaired by the senior most person next to the Chairman.
- v) All the meetings of the Advisory Council shall also be deemed to be meetings of the Advisory Council.

Alteration etc. of purposes & rules

11. These Rules may be altered with the consent of the University of Jammu by a resolution passed by a majority of two-thirds of the members present at any meeting of the Advisory Council duly been convened for the purpose.

GOVERNING BODY

The names and address and occupations of the first members of Governing Body of the GZSAC (referred to in the rules and bye-laws as the

Governing Body) to which by rules and bye-laws of the GZSAC, the management of affairs is entrusted are:-

S.No.	Occupation	Status in the Society
1.	Vice-Chancellor, University of Jammu.	Chairman
2.	Dean Academic Affairs, University of Jammu.	Member
3.	Dean Research Studies, University of Jammu.	Member
4.	Registrar, University of Jammu.	Member
5.	Dean of a faculty by rotation.	Member
6.	A member of the University Council nominated by the Vice-Chancellor.	Member
7.	A member of the University Syndicate nominated by the Vice-Chancellor.	Member
8.	Joint Registrar (Finance).	Member
9.	Administrator, GZSAC.	Member Secretary

We, the several persons whose designation are given below, having associated ourselves for the purpose described, do hereby subscribe our names and set our several and respective hands hereunder and form ourselves into a Governing Body of GZSAC.

S.No.	Name with Address	Occupation	Status in the Society	Signature
1.		Vice-Chancellor, University of Jammu.	Chairman	
2.		Dean Academic Affairs, University of Jammu.	Member	
3.		Dean Research Studies, University of Jammu.	Member	
4.		Registrar, University of Jammu.	Member	
5.		Dean of Faculty by rotation.	Member	
6.		A member of the University nominated by the Vice-Chancellor.	Member	
7.		A member of the University Syndicate nominated by the Vice-	Member	

		Chancellor.		
8.		Joint Registrar (Finance).	Member	
9.		Administrator, GZSAC.	Member Secretary	

Composition, Powers, Meetings of the Governing Body

1. The general superintendence, direction and control and management of the affairs of the GZSAC and its income and property shall be vested in the Governing Body of the GZSAC.
2. Every member of the Governing Body shall ipso-facto be member of the Governing Body.
3. Should any member of the Governing Body other than the Chairman, the member nominated by the Vice-Chancellor, and the Administrator be prevented from attending a meeting of the Governing Body he shall be at liberty to appoint and authorize a representative to take his place at that meeting of the Governing Body and such representative shall have all the rights and privileges of a member of the Governing Body.
4. The Governing Body shall function, notwithstanding any vacancy therein and notwithstanding any defect in the appointment or nomination of any of its members; and no act or proceeding of the Governing Body shall be invalid merely be reason of the existence of any vacancy therein or of any defect in the appointment or nomination of any of its members.
5. i) The Governing Body may make and frame and from time to time repeat or after bye-laws as to the management of the GZSAC and the affairs thereof and as to the management of the GZSAC and as to the duties of any officer, employee or servant of the GZSAC and as to the conduct of the business of the Governing Body or any Committee or Sub-Committee appointed by the Governing Body or as to any of the matters or things within the powers or under the control of the Governing Body provided that the same shall not be inconsistent with the Rules and Regulations of the GZSAC. Without in any manner derogating from the generality of the foregoing powers the Governing Body may make, frame and from time to time alter and repeal bye-laws as to all or any of the following matters, namely:-

- a) the rent to be charged for various constituents of the Auditorium Complex;
 - b) the classification and method of appointment of the staff of the GZSAC;
 - c) the constitution of pension and provident fund for the benefit of the officers and other staff of the GZSAC;
 - d) the establishment and maintenance of all constituents of the GZSAC;
 - e) other matters of relevance and importance in the administration of the GZSAC.
- ii) The Governing Body may by resolution, appoint such committees or sub-committee for such purposes and with such powers as the Governing Body may think fit; the Governing Body may co-opt such persons to these committees as it considers suitable.
 - iii) The Governing Body may, by resolution, delegate to committees, sub-committees or the chairman such of his powers for the conduct of his business as he may deem fit subject to the condition that action taken by any committee or sub-committee or the Chairman under the powers delegated to them by this rule shall be reported for confirmation at the next meeting of the Governing Body.
 - iv) The Governing Body may pass such resolution or resolutions as it may deem fit on the annual report, the annual accounts and the financial estimates.
6. i) Ordinarily, the Governing Body shall meet once in three months and fifteen days notice shall be given of each such meeting and a copy of the proceedings of each such meeting shall be furnished to the Member-Secretary as soon as possible after the meeting PROVIDED that the Chairman may, whenever he thinks fit.
- ii) Five members of the Governing Body, including any representative authorized under Rule shall constitute a quorum at any meeting of the Governing Body.

- iii) In case of difference of opinion amongst the members, the opinion of the majority shall prevail.
- iv) Every meeting of the Governing Body shall be presided over by the Chairman and in his absence by a senior most member in the office next to the Chairman.
- v) Any business which it may be necessary for the Governing Body to perform, except such as may be placed before its meetings, may be carried out by circulation among all its Members. and any resolution so circulated and approved by a majority of the members signing shall be as effectual and binding as if such resolution had been passed at a meeting of the Governing Body duly called and held, PROVIDED that at least five members of the Governing Body have recorded their views on the resolution.

Administrator

- 1. i) There shall be Administrator of the GZSAC to be appointed as per University norms in accordance with such qualifications and experience and methods of recruitment and under such term and conditions of service, as the University of Jammu may determine.
- ii) All rules governing the office of the Administrator will be as per the University of Jammu norms.

Budget Accounts, Audit & Reports

- 1. i) Within five months of the closing of the previous financial year, the GZSAC shall submit to the University of Jammu to the respective funding agency for their approval of Budget Estimates for the ensuing year along with a report on the working of the GZSAC and audited accounts, showing the income and expenditure for the previous year, provided that the Budget Estimates for the first year will be submitted in accordance with such instructions as the University of Jammu may issue in this regard.
- ii) The University of Jammu may after scrutiny of budget estimates, the statement of accounts and the report referred to in sub-rules (i) of this rule, refer them back to the GZSAC with comments and the GZSAC shall comply with such comments or otherwise explain the matter to the satisfaction of the University of Jammu.

- iii) The GZSAC shall maintain proper accounts and other relevant records and prepare an annual statement of accounts including the balance sheet in such form as may be prescribed by the University of Jammu.
- iv) The GZSAC shall have the accounts of the GZSAC audited in such manner as the University of Jammu may direct and to forward annually to the University of Jammu the accounts duly certified by the auditors together with the audit report thereon.
- v) The Governing Body may constitute such committees or sub-committees as it may deem fit.



10