

UNIVERSITY OF JAMMU

CIRCULAR

Through the medium of this circular, it is circulated for the information of all the employees of the University of Jammu that they shall submit an undertaking as per enclosed performa alongwith their monthly attendance being submitted in the office of the Deputy Registrar (Accounts), to enable the said Branch to release their tentative salary for the month of May, 2018 as per new pattern of 7th Central Pay Commission.

In case of non-submission of the requisite undertaking from any concerned official of the University, the salary for the month of May, 2018 shall not be released on the revised pattern.

Encl: performa of undertaking

No: Estab/18/ 3041- 3140

Dated: 11/05/18

Copy to :-


REGISTRAR

1. Special Secretary to the Vice-Chancellor, JU for the kind information of the Worthy Vice-Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/ DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement
6. All Rectors/Directors, Offsite Campuses
7. All Heads of the Teaching Departments of the University
8. Convener, Website Monitoring & Updation Committee for uploading on the University website
9. I/C Librarian, Dhanvantri Library
10. I/c General Zorawar Singh Auditorium
11. I/c Director, Computer Centre
12. Programme Coordinator, NSS
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Executive Engineer, UWD
17. Manager Guest House
18. Security Officer
19. All Sections
20. Guard File

UNDERTAKING

I hereby undertake that in the event of my revised pay having been released in a manner contrary to the provisions of the 7th Central Pay Commission, as detected subsequently, any excess payment so made shall be refunded by me to the University, either by adjustment against future payments due to me or otherwise.

Signature _____

Name _____

Emp. No. _____

Designation _____

Place of working _____

Date _____