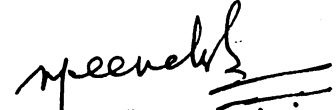


UNIVERSITY OF JAMMU

CIRCULAR

For ensuring speedy communication and disposal of cases as well as a step towards saving paper, whenever possible and manual labour in distribution of dak i.e. circulars/ notifications/orders being issued by the Registry from time to time and in continuation to circular No. Estab/17/15445-544 dated: 29.11.2017, it is hereby circulated for the information of all the Rectors/Directors/Head of the Departments/Branch Officers that now onwards Circulars/Orders/ Notifications issued by the Registry shall be sent on their respective official e-mail ids only.

However, those Officers who have not furnished details of their official e-mail ids/contact Nos. so far, shall furnish the same at the earliest so that they may receive the said information through e-mail.


REGISTRAR
15/11/18

No: Estab/18/ 3160- 3259

Dated: 14/05/18

Copy to :-

1. Special Secretary to the Vice-Chancellor, JU for the kind information of the Worthy Vice-Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/ DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement
6. All Rectors/Directors, Offsite Campuses
7. All Heads of the Teaching Departments of the University
8. Convener, Website Monitoring & Updation Committee for uploading on the University website
9. I/C Librarian, Dhanvantri Library
10. I/c General Zorawar Singh Auditorium
11. I/c Director, Computer Centre
12. Programme Coordinator, NSS
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Executive Engineer, UWD
17. Manager Guest House
18. Security Officer
19. All Sections
20. Guard File