

UNIVERSITY OF JAMMU

CIRCULAR

In continuation to Circular No. Estab./17/30220-319 dated 07.03.2017 vide which it was circulated that all the Directors/Rectors/HODs/ Controlling Officers have to furnish monthly Progress Report on all important aspects to the office of the Hon'ble Chancellor on the monthly basis to the office of the Directorate of Internal Quality Assurance.

As the monthly report is not being received by the Directorate of Internal Quality Assurance (DIQA) office regularly, all the Directors/Rectors/HODs/ Controlling Officers are, once again, requested to ensure that the said monthly report reaches to the DIQA office well in time i.e. **by 6th of every month** so that the same is forwarded to the office of the Hon'ble Chancellor by 10th of every month.

Pertinent to mention here that the above matter already stands deliberated in detail with all the Directors/Rectors/HODs/ Controlling Officers, in the meeting chaired by the Vice-Chancellor.

The above may please be noted for STRICT COMPLIANCE.


REGISTRAR

No: Estab/17/861-960

Dated: 19/4/17

Copy to:

1. Spl. Secretary to the Vice Chancellor, University of Jammu for the kind information of the Worthy Vice Chancellor please
2. Sr.P.A. to the Dean Academic Affairs /Dean Research Studies
3. Sr.P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Hoarami Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women Studies/ Centre for IT Enabled services & Management/
5. All Rectors / Directors of the campuses of the University
6. Dean Students Welfare/Provosts (Boy's/Girl's Hostels)/Dean Student Placement
7. All Heads of the Teaching Departments of the University
8. President, JUTA for kind information.
9. W/o General Zorawar Singh Auditorium
10. W/o Librarian, Dhanvantri Library
11. W/o Computer Centre
12. Sr. P.A. to Joint Registrar (Exams)/(CDC/DDE./Finance)
13. Programme Coordinator, NSS
14. Medical Officer, UHC
15. All Wardens of University Hostels
16. All Dy. Registrars/Assistant Registrars
17. Executive Engineer/Manager Guest House
18. PRO to VC, VC Secretariat
19. Security Officer
20. All Sections