

UNIVERSITY OF JAMMU

CIRCULAR

In view of the forthcoming Lok Sabha Election-2019, it is hereby circulated for all those Non-teaching employees, who are willing to perform the election duty to submit their name to the undersigned before 2 p.m. today positively i.e. 26.03.2019.

However, those who don't submit their names may also be considered for the election duty of Lok Sabha Election – 2019.

The matter may be treated as **Most Urgent**.


Assistant Registrar (Estab.)

No: Estab/19/ 25777-876
Dated: 26-03-19
Copy to:-

1. Special Secretary to the Vice-Chancellor, JU for the kind information of the Worthy Vice-Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/ DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/ Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement
6. All Rectors/Directors, Offsite Campuses
7. All Heads of the Teaching Departments of the University
8. Convener, Website Monitoring & Updation Committee for uploading on the University website
9. I/C Librarian, Dhanvantri Library
10. I/c Administrator, General Zorawar Singh Auditorium
11. I/c Director, Computer Centre
12. Programme Coordinator, NSS
13. Medical Officer, UHC
14. All Wardens of University Hostels
15. All Joint/Deputy /Assistant Registrars
16. Executive Engineer, UWD
17. Manager Guest House
18. Security Officer
19. All Sections
20. Guard File