

UNIVERSITY OF JAMMU

CIRCULAR

Applications on plain paper are invited from permanent Class-IV employees of Main Campus of the University, who are holding graduate degree or above with at least six months certificate course in computers from reputed Organization/ Institution under 17% quota for promotion to the post of Junior Assistant. Applications should be routed through proper channel and should reach the office of the undersigned on or before 10.05.2018 (alongwith an attested copy of Graduate degree/marks cards & requisite computer certificate/ diploma).

The applicants are required to submit an affidavit from the 1st Class Magistrate to the effect that they shall accept the condition i.e. they have to qualify the computer type test with a speed of 25 w.p.m. within a period of six months, failing which he/she shall be automatically reverted back to the post of Class-IV previously held by him/her.

No: Estab/18/ 803-902
Dated: 26/4/18


REGISTRAR


Copy to :-

1. Special Secretary to the Vice Chancellor, JU for the kind information of the worthy Vice Chancellor please
2. Sr. P.A. to the Dean Academic Affairs/Dean Research Studies
3. Sr. P.A. to the Registrar/Controller of Examinations
4. Director, DDE/CDC/DLL/DIQA//Physical Education/HRDC/ Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/ SHTM/ ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women's Studies/ Centre for IT Enabled services & Management
5. Dean Student Welfare/Provost (Boy's/Girl's Hostel)/Dean Student Placement
6. All Rectors/Directors, Offsite Campuses
7. All Heads of the Teaching Departments of the University
8. I/C Librarian, Dhanvantri Library
9. I/c General Zorawar Singh Auditorium
10. I/c Director, Computer Centre
11. Programme Coordinator, NSS
12. Medical Officer, UHC
13. All Wardens of University Hostels
14. All Joint/Deputy /Assistant Registrars
15. Executive Engineer, UWD
16. Manager Guest House
17. President, JUNGEU
18. Security Officer
19. All Sections
20. Guard File