

UNIVERSITY OF JAMMU

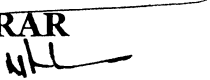
CIRCULAR

The Hon'ble Chancellor during the 81st meeting of the University Council held on 20.10.2016 in his introductory remark (2.11) observed/advised that the item/s being presented in the University Council should be prepared so as to be that:

“while preparing any agenda item to be brought before the University Council, it should clearly bring out the objective of the said proposal, background with reasons for placing such an item etc. in the very first paragraph of the Agenda note. A Summary of the matter contained in Annexures should also invariably be reflected in the Agenda Note”.

This is for the information of all the concerned with the request to please adhere to the same in future while presenting the items before the University Council and other Statutory bodies in compliance to the remarks as above.

No.Coord./16/10300-400
Dated: 26/12/2016


REGISTRAR


Copy to:

1. Spl. Secretary to the Vice-Chancellor for the kind information of the worthy Vice-Chancellor please.
2. Sr. P.A. to the Dean Academic Affairs/ Dean Research Studies/Dean Students Welfare/ Dean Students Placement.
3. To all the Deans of faculties.
4. The Chief Coordinator (All campuses) with the request for its circulation among the Rectors/Directors of the Offsite Campuses of the University.
5. All the Heads of the Teaching Departments.
6. Sr. P.A. to the Registrar.
7. All the Branch Officers of the Registry.
8. I/c website, University of Jammu