



Registrar

# University of Jammu

Baba Sahib Ambedker Road, New Campus, University of Jammu, Jammu (J&K)-180006

## ORDER

The Vice-Chancellor in exercise of the powers vested in him under sub-section 8 of section 13 of Kashmir and Jammu Universities Act 1969 has been pleased to delegate the powers to the Dean Academic Affairs/ Registrar (as the case may be) for sanctioning of the leaves as admissible under rules (in addition to their existing leave sanctioning powers as per the University Statutes) in respect of the following employees of the University as per the details given under **A and B** respectively:-

### A. Dean Academic Affairs

In case of all the faculty members other than Deans/ Rectors/ Directors/ Principals and Heads of the Teaching Departments, Dean Academic Affairs shall now be the leave sanctioning authority in respect of leaves like:-

- i. Maternity Leave
- ii. Paternity Leave

### B. Registrar

In case of Non-Teaching Employees below the rank of Assistant Registrar and equivalents, Registrar shall now be the leave sanctioning authority in respect of leaves like:-

- i. Maternity Leave
- ii. Paternity Leave
- iii. Child Care leave

No.: *RB/Tab/19/2146-24.5*  
Dated: 10.01.2019

*meenakshi*  
REGISTRAR

Copy to:

1. Spl. Secretary to the Vice Chancellor;
2. Sr. P.A. to the Dean Academic Affairs /Dean Research Studies/ Registrar/Controller of Examinations, University of Jammu;
3. Director, DDE/CDC/DLL/DIQA/Physical Education/HRDC/Centre for Studies in Museology & Sheikh Noor-ud-Din-Noorani Museum of Heritage/DSRS/ Centre for History of Culture of Jammu & Ladakh Region/SHTM/ICCCR&HRM/School of Visual and Performing Arts, Design and Architecture/Centre for Women Studies/ Centre for IT Enabled services & Management;
4. All Rectōrs / Directors of the campuses of the University;
5. Dean Students Welfare/Provosts (Boy's/Girl's Hostels)/Dean Student Placement;
6. All Heads of the Teaching Departments of the University;
7. I/c Administrator, General Zorawar Singh Auditorium;
8. I/c Librarian, Dhanvantri Library;
9. Sr. P.A. to the Joint Registrar (Finance/Exams);
10. Programme Coordinator, NSS;
11. Medical Officer, UHC;
12. All Wardens of University Hostels;
13. All Dy. Registrars/Assistant Registrars;
14. Executive Engineer/Manager Guest House;
15. President, JUTA/JUOWA/JUNTEU/JUNGEA;
16. Security Officer;
17. All Sections/Guard File;
18. Security Officer;
19. All Sections/Guard File